#### **GUIDELINES FOR PREPARING REPORT**

- 1. The report must be prepared as per Para 7 of Ph.D. regulations 2009.
- 2. The report must be hard bound and must have been prepared as per guidelines for preparation of the Ph.D. thesis (no need of writing acknowledgment, dedication and summary).
  - Please follow the format given below.
- 3. The review report prepared by the candidate must contain an intense review on the relevant research topics assigned by the supervisor. The review report is expected to contain approximately 100 pages and must reflect a minimum of 250 hours of work carried out by the candidate during course work.
- 4. The report can be written either in English or Hindi (written in Devnagari script). When the subject matter of the thesis relates to a modern Indian languages, the thesis may be written in that languages.

## Format for Review of Literature (Effective from 1st January, 2012)

#### I Introduction

One or two pages giving a brief introduction of the subject/topic of the review. Under this section the candidate must define the subject/topic, importance and relevance of the subject/topic etc.

#### II. Review

Review important research work carried out in the subject/topic. The candidate must take special care to cover all important & relevant research work. The review section must reflect the extensive literature survey made by the candidate. Normally this section must contain about 40 to 50 typed pages. APS (American Psychological Society) style of citing references must be used.

III. Indian researchers & Institutions currently active in your area of research (Give name and address of Indian researchers working in your area/topic of research).

### IV. Important research journals

Give a list of about ten important research journals in your area of research with the name of the publisher. You will be required to visit the web site of the research journal to find out reviewing policy, editors, instructions to authors etc.

V. References: Give references as per APS style.

### Evaluation Criterion (For all Reviews submitted on or after 1<sup>st</sup> January, 2012)

Review of literature submitted by you will be send to examiners for evaluation. Examiners will check the following while evaluating reports.

- 1. Whether the review has been prepared as per guidelines and normal procedure followed in preparation of reports?
- 2. Whether all important research work in the subject/topic has been covered in the report?
- 3. Whether the candidate has listed important Indian researchers working in the topic?
- 4. Whether the candidate has listed important research journals?
- 5. Whether the references listed are relevant to the review of literature?
- 6. Whether the references are written properly?

If a candidate fails to obtain 50 marks out of 100 for review of literature, he/she will be required to re-submit the review after three months with a fee of Rs. 500/-.

# Format for Cover & Title Page

REPORT ON REVIEW OF LITERATURE/RESEARCH TECHNIQUES
TOPIC:
SUBJECT
A REPORT
Submitted as per requirement for Paper-II of the Ph.D. Course Work
(Mono MLSU)
Submitted by
Name of the Candidate
FACULTY OF
MOHANLAL SUKHADIA UNIVERSITY, UDAIPUR

# (Certificate to be attached with the Report)